



CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
CABRILLO MARINE AQUARIUM



MUSEUM GUIDE - Education Assistant

(3 positions available)

Salary: \$18.79/hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

The Department of Recreation and Parks is recruiting for three (3) Museum Guides, who are part-time, at-will employees who work up to a maximum of 1040 hours per year at Cabrillo Marine Aquarium.

AVAILABLE HOURS/LOCATION:

- 15-20 hours per week based on the budgetary and operational needs of the Department
- Cabrillo Marine Aquarium, 3720 Stephen M White Dr., San Pedro, CA 90731

DESCRIPTION OF DUTIES:

The Onsite Education and Programs Department at Cabrillo Marine Aquarium seeks part-time Education Assistants for the Science at the Seashore & Sea Search classes and Aquarium Programs. As an Education Assistant, you will work with staff educators conducting marine science programming in the classroom, laboratory and in the field (tidepools, sandy beach, pier, and salt marsh) for school groups from pre-K through adult. Duties also include working public programs such as evening Grunion Runs, fairs, festivals and offsite presentations. Other roles may include: engage visitors in the Exploration Center and Welcome Booth, conduct workshops for members of the general public, assist with a variety of public fee-based and grant-funded programming and projects, develop educational programs including curricula and instructional aids, and care for and maintain live marine animals, preserved specimens and equipment used in classes and projects.

QUALIFICATIONS:

- Strong interest in working with children and in the field of Marine Biology
- Effectively communicate and engage with the general public and students of all ages
- Must be able to work well independently and as part of a collaborative team
- The ability to convey a favorable public image and guide groups of people
- The ability to be tactful and effective in communicating with people from varied backgrounds
- Must be responsible, dependable, and communicative with supervisory staff
- Applicants must be at least 18 years of age
- Ability to lift and move 40 lbs.
- Must possess a valid California Driver's License and a good driving record
- Must be able to work 15-20 hours per week, including weekends

Application:

Interested applicants please email your resume and cover letter to: connie.duran@lacity.org

Deadline: June 2, 2023 or until sufficient resumes are received

An Equal Employment Opportunity Employer

As a covered entity under the Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at:

https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf